

# California OnTrack

<https://californiaontrack.com/job/primary-therapist/>

## Primary Therapist

### Description

California OnTrack, LA's Premier Intensive Treatment for Thought Disorders, is seeking a Primary Therapist to join our dynamic team. As a Primary Therapist, you will play a critical role in providing proper and efficient clinical care to our clients and in creating a supportive and safe environment. Our evidence-based group sessions and weekly individual therapy help our clients work towards goals for education, employment, meaningful friendships, and family. Our treatment programs and services are designed for our clients individual based needs and goals. If you are committed to making a meaningful difference in the lives of those struggling with thought disorders, please apply today.

### Responsibilities

#### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Maintain a supportive and safe environment for clients at all times
- Aid clients in attending all scheduled clinical services on time and encourage participation in on-site and off-site activities. Document daily attendance and sign in sheets.
- Provide skill coaching as needed
- Complete clinical documentation in a timely manner as required, including all notes in EMR
- Ensures that documentation reflects all changes in client's condition and notify clinical staff of any noteworthy observations
- Maintains patient, employee and company confidentiality
- Work alongside the clinical treatment team to ensure proper and efficient clinical care to our patients.
- Must attend all training, education, and staff enrichment activities
- Assists with clients in a pleasant, professional, and efficient manner.
- Participates in weekly treatment team and communicates weekly treatment goals with all team members.
- Leads/Co-leads and facilitates groups and Clubhouse activities (as appropriate to licensure)
- Performs all other duties assigned by their assigned supervisor. This could include some light housekeeping duties, conducting inventory, prepping supplies for the next day, etc.
- Complete all documentation, assessments, and treatment plans on time.
- Document all activity in BestNotes on the day the activity took place.
- Conduct individual and family therapy sessions 1-2 times per week with each client and complete progress notes.

### Qualifications

#### PREREQUISITE QUALIFICATIONS:

- Current registration or license with Board of Behavioral Science: LCSW, ACSW, LMFT, AMFT.
- Familiarity with Health care laws, Ethics, and regulations, including HIPAA. Knowledge of current legal standards pertaining to professional practice, reporting requirements, and professional boundaries.
- Ability to work collaboratively with co-workers at all levels of the organization.
- Previous mental health experience in treatment setting.

### Hiring organization

California OnTrack

### Employment Type

Full-time, Part-time

### Job Location

11500 W. Olympic Blvd., Suite 399,  
90064, Los Angeles, CA, USA

### Base Salary

\$ 28.00 - \$ 38.00

### Date posted

March 29, 2023

- Master's degree from an accredited college or university in social work.
- Ability to organize and prioritize tasks, and multi-task.
- Ability to work independently as well as a part of a team.
- Ability to provide health and TB clearance.

## **CORE COMPETENCIES**

- Excellent written and verbal communication skills.
- Ability to set priorities and handle multiple assignments.
- Ability to handle and maintain confidential client information.
- Ability to maintain clear boundaries with clients and staff.
- Strong leadership and interpersonal skills.
- Experience using evidence-based treatment modalities, including but not limited to CBT, DBT, ACT, & RSST
- Knowledge of the DSM-5 and symptoms of psychosis
- Must be knowledgeable of behavioral health industry practices and procedures, and/or terminology, laws, regulations, and guidelines.
- Knowledge of group facilitation techniques
- Proficiency in suicide assessment and evidence-based suicide prevention techniques
- Ability to write comprehensive progress notes using GBIP format
- Must cope constructively with stressful situations.
- Must demonstrate tact, initiative, resourcefulness, professional manner, enthusiasm, and non-judgmental attitude.
- Documents clearly and efficiently.
- Ability to implement and adhere to policies and procedures in clinical program
- Knowledge of external review organizations (i.e. managed care, JCAHO, etc)
- Knowledge of insurance requirements for billing of services
- Knowledge of utilization review procedures of insurance coverage
- Knowledge of safety policies and procedures general to the industry

## **EXPERIENCE:**

- treatment center, hospital, or busy psychiatry office: 1 year (Required)

## **Education**

- Master's (Required)

**LICENSE/CERTIFICATION:** LCSW, LMFT, ACSW or AMFT (Required)

## **Job Benefits**

### **BENEFITS:**

- Dental insurance
- Employee discount
- Health insurance
- Paid time off
- Professional development assistance
- Vision insurance